



Request of death registration

File No. at the Embassy:

Applicant's name: _____

Address: _____

Phone no.: _____

Deceased's information:

Name		Surname		Name and family name of spouse				
Date of birth	day	month	year	Date of death	day	month	year	
Place of birth		Married		Place of death		Religion/Sect		
Name of father		Name & Maiden name of mother		City/village		District		Registry No.

Please attach the following original documents with 2 photocopies of each one:

1- Family civil registration (Ikhraj kayd) **recent** (not older than 1 year).

Date: / /

2- Death certificate from the regional government services.
or one notarized copy with two photocopies.

3- 2 prepaid envelopes with phone number:

Signature:

a- First envelope, (Express post) is to return the original documents to the applicant.

b- Second envelope, (regular mail with stamp) is to mail the new Ikhraj Kayd upon reception from Lebanon. (In case the second envelope is not available the Ikhraj Kayd remains in the family file).

***N.B.** In case you change your address you need to contact the Embassy with your new address.

Reserved for the Embassy

رقم العائلة	الصفحة	رقم السجل	التاريخ	رقم الوثيقة
التاريخ	كتاب الإحالة	التاريخ	رقم الجدول	

640 Lyon Street S., Ottawa, ON K1S 3Z5 Tel: (613) 236-5825 Fax: (613) 232-1609 info@LebanonEmbassy.ca

Death

In person

- 1- Fill out a Death Certificate Application.
- 2- Original deceased's **recent** (not older than 1 year) original Ikhraj Kayd with 2 photocopies.
- 3- Original Death Certificate/ statement of death from the regional government services / or one notarized copy with two photocopies.

This formality is free of charge.

N.B: An attestation will be issued by the Embassy confirming the registration.

By Mail

In addition to the above-mentioned, please send 2 self-addressed stamped, Express Post, envelopes with phone number:

- a- First envelope, to return the original documents to applicant.
- b- Second envelope, to mail the new Ikhraj Kayd upon reception from Lebanon (In case the second envelope is not available the Ikhraj Kayd remains in the family file).



EMBASSY OF LEBANON
OTTAWA
AMBASSADE DU LIBAN

طلب إلزامي لفتح أو تجديد ملف شخصي/عائلي (يرفق مع جميع المعاملات)
Application to open or renew a personal/family file (Mandatory for all Applications)

First name _____ الاسم

Last name _____ الشهرة

D.O.B _____ تاريخ الولادة

Father's name _____ اسم الأب

Mother's name _____ اسم الأم وشهرتها

No and place of registry _____ رقم ومحل السجل

Spouse's first & last name _____ اسم الزوج/الزوجة والشهرة

Number of children in Canada _____ عدد الأولاد في كندا

Occupation _____ الوظيفة

Work address and Phone number _____ عنوان العمل ورقم الهاتف

Residence address and phone number _____ عنوان المنزل ورقم الهاتف

E-mail address _____ البريد الإلكتروني

Cellular _____ الخليوي

خاص بالبعثة

تاريخ فتح الملف _____

رقم الملف _____